



5369 Allentown Pike
Temple, PA 19560
610-929-5794

Position Title: Service/Installer

Reports To: Service Manager

Primary Duty: Perform all aspects of service and installation of product sold or maintained by company while meeting specified department goals.

Essential Functions:

- Assisting the needs of and building strong relationship with customers.
- Installation and service of hearth products, swimming pools and hot tubs.
- Ensure all orders are completed properly.
- Communicate effectively with customers.
- Communicate effectively with service manager.
- Control the flow & distribution of materials or merchandise and supplies.
- Recommend to service manager types of materials, supplies, machinery, equipment or tools to be used or merchandise to be bought.
- Maintains professional and technical knowledge by attending educational workshops
- Suggest ways to improve service department or processes.
- Other assigned task.

Qualifications

- High School Diploma
- At least 1+ years of related experience in the service or installation
- Ability to speak/understand English
- Industry experience.
- HVAC Experience

Skills:

- Customer Focus, Building Relationships, Technical Knowledge, Organizational Skills, Verbal Communication, Problem Solving, Common Sense, Enthusiasm!

Physical/Time Requirements

- Lift up to 100 lbs.
- 20% Sitting, 80% Standing/Walking.
- Work 40-45 hours per week.